

**Starts Friday, May 9, 2025, 7pm – ends Tuesday, May 13, 2025, noon**

**Note: Seniors must complete exams by Monday, May 12 at noon**

**PRE-SCHEDULED EXAMINATIONS:**

Time	Friday May 9, 2025	Saturday May 10, 2025
9:00am	No exams. Still reading period.	ECON-249EG-01 Kendade 203  ECON-215-01 Skinner 202
2:00pm	CHEM-302-01 and CHEM-302-02 Cleveland 002L  MUSIC-103-01 Pratt Warbeke	POLIT-228-01 Kendade 303
7:00pm	ECON-110-02 Skinner 216  ECON-110-03 Clapp 218  ECON-110-04 Clapp 306	ECON-211-01 Clapp 206

All *pre-scheduled* exams are listed above. Check for any course that applies to you and report to the scheduled classroom **at the scheduled time** to take the exam. Read on for information about the majority of exams, which are *self-scheduled*.

**SELF-SCHEDULED EXAMINATIONS:**

As of spring 2025, self-scheduled exams will be continuously available for pickup from Hooker Auditorium on a rolling basis between the First and Last Pickup times listed below. To avoid congestion in the exam center at the start of each day, we suggest that you select your own start time outside of the first 15 minutes the exam center is open! Note that seniors, and graduate or certificate students in their final semester, must complete and return all exams by Monday at noon, whereas other students not in their final semester may continue to take and return exams until Tuesday at noon.

	First pickup time	Last pickup time	Last return time
Friday May 9, 2025	2:00pm	4:30pm	7:00pm
Saturday May 10, 2025	9:00am	2:30pm	5:00pm
Sunday May 11, 2025	9:00am	2:30pm	5:00pm
Monday May 12, 2025	9:00am (last pickup for seniors: 9:30am)	2:30pm (non-seniors)	5:00pm (noon for seniors)
Tuesday May 13, 2025	9:00am (non-seniors)	9:30am (non-seniors)	12:00pm

When you come to pick up your exam, the time you pick up that exam and the time you must return that exam will be noted on your exam envelope. You will then have, at maximum, two hours from that start to complete the exam plus an additional 30 minutes for travel time at maximum before your exam *must* be returned to the exam center. Therefore, your exam is due back to the exam center 2.5 hours at maximum from when it was picked up. If you have an official accommodation for additional test-taking time, you have the extra time specified in your accommodation plus the 30 minutes of travel time for drop-off. Students with extended-time accommodations may drop off exams at the Public Safety and Service building if the exam center has already closed. All others must return their completed exams to the exam center at Hooker within their 2.5 allowed hours. You can only pick up one exam at a time and must complete and return it before picking up your next exam.

To pick up an exam, enter Hooker at the upper level by the doors nearest the amphitheater or, at the lower level, accessible by stairs or elevator from Clapp. Then follow signs to the appropriate area within Hooker to pick up the exam you wish to take. You will then leave Hooker to go directly to an appropriately designated official exam room to complete your exam. The front top-left corner of your exam envelope will specify if you are required to take the exam in one of the officially designated open-book exam rooms. It will also specify any allowable reference materials or tools you are allowed to consult while taking your exam. So, unless your exam envelope says otherwise, you are expected to take your exam in an official closed-book exam room and not use any reference materials or tools during your exam or while in transit from/to the exam center.

You will need your Mount Holyoke OneCard (ID) for exam pickup (Five College students may use their home campus ID card). If you have lost your ID card, obtain a replacement by going to the Technology Help Desk located in the Info Commons on level 4 of the Williston Library Monday through Friday 8:30am-5:00pm. Any other hours, please visit Public Safety and Service. **Students requiring assistance obtaining their exams from Hooker should contact Disability Services at ext. 2634, so that arrangements can be made prior to the beginning of the examination period.**